

McKesson Canada

8625 Trans-Canada Highway
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McKesson Foundation



McKesson Foundation Grant Application Guidelines 2009 – 2010

Q. What is the deadline to submit?

A. The deadline to submit is **November 30, 2009**.

Q. When will we know if our organization is selected?

A. The selection committee evaluates applications in the fall of 2009. Their recommendations are then given to the McKesson Foundation (based out of San Francisco headquarters), who must – by law – approve all grants. The approved grants will be announced in the spring of 2010. Only organizations that meet the selection criteria will be considered.

Q. What are the selection criteria?

A. To be eligible:

- The organization must be a **registered non-profit organization**.
- The organization must be aimed at children and youth and promotes **health and/or education**.
- The grants must be for **specific project or programs**.
- The project or program must help a **number of children or youth** (cannot be limited to one or a few children).
- The organization must be **no more than 100 kilometers** from a McKesson Canada facility or office. McKesson Canada facilities and offices are located in Montreal, Toronto, Vancouver, Calgary, Ottawa, Halifax, Quebec City, Drummondville, Edmonton, Regina, Winnipeg, Moncton, Trenton, Cornwall, Chatham (ON), St-Jean (NL). Please visit our Internet site for the location of our facilities and offices at: www.mckesson.ca.

Q. What would disqualify my project/program or organization?

A. The Foundation **DOES NOT** consider proposals for:

- Religious organizations that actively proselytize a particular religious point of view or philosophy or only serve people of their faith.
- Athletic or fraternal group (except when these groups provide needed services to the community-at-large, such as soup kitchens).
- Direct grants or scholarships to individuals.
- Lobbying, political causes or campaigns.
- Project or programs that do not directly benefit communities within a 100 Km radius of a McKesson Canada facility or office.
- Health organizations concentrating on **research or on one disease**.

Note: In general, salaries and operating costs are not eligible for grants unless they are an integral part of a project or program (for example, when producing a book, a writer and a graphic designer must be hired. Their salaries can be included in the overall budget of the grant request).

Q. What should I include in the “Budget Allocation” section of the application form?

A. Include all expenses and revenues related to your project or program. It is important to add as much detail as possible.

Q. What other information can I include in my application?

A. Attach any pertinent additional documents, photos or details that could clarify your application. You can provide us with a real-life story of an individual, or group of people, that have been positively affected by one or several of your programs. Unless you are requesting funds for a brand new program, it is best to tell a success story related to your funding request. Please limit your response to 500 words or less.

Q. How are the recipient organizations chosen?

A. A selection committee, comprised of a cross-section of McKesson Canada employees, will evaluate grant applications and submit recommendations to the McKesson Foundation (based out of San Francisco headquarters), who will make the final selections. Before an organization is approved for funding, it must complete a grant agreement form, which is provided by United Way International (UWI). Following this due diligence process, the monies will be transferred electronically, via UWI.

Q. How much can an organization receive and how many grants are made?

A. In this program, there is no predetermined number of grants to be allocated. It depends on the number of eligible organizations that submit. McKesson Canada can allocate a total of \$200,000 US in grants. The amounts for individual grants can vary between \$2,500 and \$25,000.

Q. What is the McKesson Foundation?

A. The McKesson Foundation is an organization that supports community involvement, health and education through four programs that distribute grants and bursaries to deserving individuals and non-profit organizations. These programs support employee volunteerism, nonprofit organizations that contribute to children's health and education, and pharmacy students who are either children of McKesson Canada employees or who are nominated by McKesson Canada customers.

Q. If I have more questions, who can I contact?

A. Contact the grant committee by email at: fondationMcKessonfoundation@mckesson.ca